

S & L Property Management

NOTICE OF INTENT TO VACATE

(To be used for month-to-month tenancies or 30 days prior to the expiration of a lease.)

This is to serve as a 30-day notice of my/our intent to vacate the premises at:

on _____ (Final date at property) . _____ (End of Lease ~ **Tenant is responsible until this date**)

I/We request a move-out inspection by the Owner on that date between the hours of:

_____ a.m./ p.m. and _____ a.m./ p.m. at which time I/WE will have moved all of my/our personal belongings and will return all keys.

I/We authorize you to show the Premises to prospective residents in accordance with the terms of our Rental Agreement.

The reason I am/we are vacating the Premises is: _____

My/Our forwarding address is: _____
(REQUIRED!) STREET
CITY STATE ZIP

I/We understand that 30-days notice of my/our intent to vacate is required or I/we may be liable for your rental loss.

I/We also understand that you are required to return my/our Security Deposit and/or a list of itemized deductions within twenty-one (21) days of the date we actually vacate the unit, providing I/we have given you proper notice.

TENANT:

NAME (Please print!) SIGNATURE CONTACT NUMBER

NAME (Please print!) SIGNATURE CONTACT NUMBER

AGENT: Receipt of Tenants Notice of Intent to Vacate is hereby acknowledged on: _____

AGENT SIGNATURE TITLE

Preliminary Inspection: _____ DATE TIME Final Inspection: _____ DATE TIME

Showings: Best Day(s) _____ Best Time(s): _____